

Scholarship/Fee Remission Policy

Version control

Date	Action	Next review
	New policy	
	Policy reviewed and approved by Board	

1. Purpose

- 1.1 The purpose of this policy is to provide financial assistance to inspired learners who demonstrate financial need. This policy aims to promote equal educational opportunities and foster a diverse and inclusive community at Cresconova Academy.

2. Scope

- 2.1 This policy applies to all current and prospective students of Cresconova Academy who meet the eligibility criteria outlined below.

3. Eligibility Criteria

- 3.1 To be considered for a scholarship/fee remission, applicants must meet all of the following criteria (A-C):

A. Financial Need:

Provide evidence of financial need through:

- i. Receipt of Free School Meals; or
- ii. Parent/Guardian(s) in receipt of Universal Credit; or
- iii. Combined household income below £30,000, as evidenced by tax returns or payslips; or
- iv. Parent/Guardian(s) in receipt of other means-tested benefits (e.g. Income Support, Housing Benefit); or
- v. Nomination or referral from other charities who work with disadvantaged students.

B. Academic or Other Merit:

- i Demonstrate high academic performance through grades, standardised test scores, and/or teacher recommendations; or
- ii Have a specific interest or passion in a subject taught at Cresconova; or
- iii Otherwise demonstrate engagement in, or enthusiasm for, Cresconova's courses.

C. Enrolment: Be enrolled or accepted for enrolment at Cresconova Academy.

4. Application Process

- 4.1 **Application Form:** Complete the scholarship/fee remission application form available on Cresconova's website or at the admissions office.
- 4.2 **Supporting Documents:** Submit all required supporting documents, including financial statements, academic transcripts, letters of recommendation, and a personal statement.
- 4.3 **Deadline:** Ensure that all application materials are submitted by the specified deadline. Late applications may not be considered.

5. Selection Process

- 5.1 **Review Committee:** A scholarship/fee remission review committee ("Review Committee") will evaluate all applications based on the eligibility criteria and supporting documents.
- 5.2 **Interviews:** Selected applicants may be invited to meet the Review Committee. This may consist of a formal interview or alternatively we may invite candidates for a 'taster day' of courses to gauge interest and suitability.
- 5.3 **Notification:** Successful applicants will be notified in writing of their scholarship award.

6. Scholarship Conditions

- 6.1 **Renewal:** Scholarships are awarded for the period confirmed by the Review Committee and may be renewed based on continued financial need and performance.
- 6.2 **Conduct:** Recipients must adhere to Cresconova's code of conduct and policies. Any violation may result in the termination of the scholarship.

7. Review and Amendments

This policy will be reviewed annually and may be amended as needed to reflect changes in scholarship programs or policies.